

**Audit Committee
Meeting Minutes
January 3, 2006**

**Kiva Conference Room, First Floor, City Hall
3939 North Drinkwater Boulevard
Scottsdale, AZ 85251**

Members Present: Chairman Lane
Committee Member Ecton
Committee Member Littlefield

City Staff Present: Cheryl Barcala, City Auditor
Gail Crawford, Internal Auditor
Neal Shearer, Assistant City Manager
Roger Klingler, Assistant City Manager
Lisa Blyler, Assistant to Mayor and Council
Elizabeth Miller, Water Resources Planning Advisor
David Mansfield, Water Resources General Manager

Chairman Lane called the meeting to order at 1:40 p.m.

Roll was taken with all members in attendance.

Committee Member Ecton made a motion to approve the minutes of the December 14, 2005, Audit Committee Meeting. Committee Member Littlefield seconded the motion. The minutes were approved unanimously.

General Business:

Item 1 – Discussion on the Plumbing and Landscape Conversion Rebates Audit. Committee Member Ecton questioned the length of time required to complete Recommendation 1. Mr. Mansfield indicated that additional programs were being added that will use the same database and wants to be consistent with all of them. The date will be reviewed but not changed in the report.

Ms. Barcala indicated that in the Background section under the heading *Financial Considerations*, a correction would have to be made. The percentages do not seem to be correct. Ms. Barcala will make the change and send the corrected paragraph to Mr. Mansfield for review.

Committee Member Ecton made a motion to approve the report. Committee Member Littlefield seconded the motion. The report was approved unanimously and will be sent forward to the full Council.

Item 2 – Ms. Barcala wanted to inform the Committee that staff would be out of the Office the end of January for training. She also updated the Committee on an in-house training that was recently conducted, which was offered to other City staff.

Public Comments – None.

Committee Comments – Committee Member Littlefield stated that the Neighborhood Enhancement Commission was upset about not receiving a copy of the report prior to an article appearing in the newspaper.

With no further business to discuss, Committee Member Littlefield made a motion to adjourn the public meeting of the Audit Committee. Committee Member Ecton seconded the motion and the motion carried. The Audit Committee Meeting was adjourned at 2 p.m.

Respectfully submitted,

Gail Crawford